

Employee Work Year Clarification

2018-2019 School Year:

Employees are required to work their full daily work schedule on the following days during the 2018-2019 school year. On early release days, all classified employees will work their full schedule. If unable to work during all or part of one of these scheduled work days the employee must be in an approved leave status as outlined in Articles 13-20 of the negotiated agreement. Leave without pay requests will be considered as outlined in Article 12 of the negotiated agreement. The classified employees' union negotiated agreement can be found under the Unions and Association Link on the Human Resource Page.

Work Schedules for the 2018-2019 School Year Follow:

Employee Classification	Required Work Days	Paid Holidays
183 Day Employees	August 27-28 + All Pupil Instruction Days + January 21	8 Paid Holidays Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year's Eve, New Year's Day, Memorial Day
186 Day Employees	August 27-28 + All Pupil Instruction Days + January 21 + June 10, 11, 12	8 Paid Holidays Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year's Eve, New Year's Day, Memorial Day
205 Day Employees	August 13-28 + All Pupil Instruction Days + January 21 + June 10-25	8 Paid Holidays Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year's Eve, New Year's Day, Memorial Day
220 Day Employees Includes Holidays	August 6-28 + All Pupil Instruction Days + January 21 + June 10-27	8 Paid Holidays Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year's Eve, New Year's Day, Memorial Day
226 Day Employees Includes Holidays	July 27 - August 28 + All Pupil Instruction Days + January 21 + June 10-27	8 Paid Holidays Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year's Eve, New Year's Day, Memorial Day

<p>238 Day Employees (Classified Union) Includes Holidays</p>	<p>July 12 - August 28 + All Pupil Instruction Days + January 21 + June 10-28</p>	<p>8 Paid Holidays Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year's Eve, New Year's Day, Memorial Day</p>
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<p>238 Day Employees (Non- Union Employee) Includes Holidays</p>	<p>August 1-28 + All Pupil Instruction + October 18-19 + November 21 + December 26-28, January 2 + January 21 + February 18 + March 25-29 + April 5 + June 10-28</p>	<p>8 Paid Holidays Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year's Eve, New Year's Day, Memorial Day</p>
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