**2022-2023 Classified Employee Work Year Clarification**

Employees are required to work their full daily work schedule on the following days during the school year. On early release days, all classified employees will work their full schedule. If unable to work during all or part of one of these scheduled work days, the employee must be in an approved leave status as outlined in Articles 13-20 of the negotiated agreement. Leave without pay requests will be considered as outlined in Article 12 of the negotiated agreement. The classified employees’ union negotiated agreement can be found under the Unions and Association link on the Human Resource Page.

|  |  |  |
| --- | --- | --- |
| **Employee Classification** | **Required Work Days** | **Paid Holidays** |
| 183 Work Day Employees:  | August 29 & 30+All Pupil Instruction Days+January 16 | Plus 8 Paid HolidaysLabor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year’s Eve, New Year’s Day, Memorial Day |
| 186 Work Day Employees:  | August 29 & 30+All Pupil Instruction Days+January 16+June 12, 13, 14 | Plus 8 Paid HolidaysLabor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year’s Eve, New Year’s Day, Memorial Day |
| 190 Work Day Employees | August 23-30+All Pupil Instruction Days+January 16+June 12, 13, 14 | Plus 8 Paid HolidaysLabor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year’s Eve, New Year’s Day, Memorial Day |
| 202 Work Day Employees(Formally called 210 Day - *202 work days + 8 holidays)* | August 8-30+All Pupil Instruction Days+January 16+June 12-15 | Plus 8 Paid HolidaysLabor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year’s Eve, New Year’s Day, Memorial Day |
| 205 Work Day Employees: | August 11-30+All Pupil Instruction Days+January 16+June 12-23 | Plus 8 Paid HolidaysLabor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year’s Eve, New Year’s Day, Memorial Day |
| 212 Work Day Employees:(Formally called 220 Day - *212 work days + 8 holidays = 220 days)* | August 8-30+All Pupil Instruction Days+January 16+June 12-29 | Plus 8 Paid HolidaysLabor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year’s Eve, New Year’s Day, Memorial Day |
| 218 Work Day Employees:(Formally called 226 Day - *218 work days + 8 holidays)* | August 1-30+All Pupil Instruction Days+January 16+June 12-30 | Plus 8 Paid HolidaysLabor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, New Year’s Eve, New Year’s Day, Memorial Day |