



Montana
College Application Week

College Application Worksheet

Bringing this completed form to your school's College Application Week event on Thursday, October 4th in the Career Center will help you complete the application more efficiently.

Visit the college website prior to your application event to determine what special requirements may be necessary to complete your application:

Name of School: _____

Special Requirements (essay, personal statement, teacher recommendation, resume, residency, etc.):

Application Deadline: _____

Scholarship and Financial Aid Deadline: _____

Information required for most colleges and universities:

Student's Full Legal Name (first, middle, and last): _____

Other names that might appear on academic records (including former names or nicknames):

Social security number (SSN) or have it in an accessible and secure location: _____

Birthdate (mm/dd/yy): _____

Place of birth (city, county, state): _____

Did your parents attend and/or graduate from college? _____

If yes, where did they attend and in what year did they graduate?

Parent 1: College Attended _____ Year of Graduation: _____

Parent 2: College Attended _____ Year of Graduation: _____

If you are applying to a Montana public university and wish to pay in-state tuition, you will need to establish that you are a resident of Montana. You will be required to provide the following information for you and at least one parent or guardian.

Does your parent or legal guardian claim you as a federal income tax exemption? Yes No

If yes, you will need the following information about your parent/guardian:

Date he/she began living in Montana (mm/dd/yy): _____

Date of extended absences from Montana (mm/dd/yy): _____ to _____

Reason for Absence: _____

Has he/she filed a Montana state income tax return? Yes No

As a part-year resident

As a full-year resident

List the last three years Montana income taxes have been filed: _____

Date of his/her Montana voter registration (mm/dd/yy): _____

Does he/she have a current Montana driver's license? Yes No

Current Issue date (mm/dd/yy): _____ Is this a renewal? Yes No

Date of his/her current Montana vehicle registration (mm/dd/yy): _____

What is his/her employment status? (check all that apply)

Full-time Part-time Retired Unemployed Seasonal Permanent

Name and address of employer: _____

Date of start of employment: _____

Other Required Information – READ THIS CAREFULLY!

You may also be required to submit an essay, a personal statement, a resume, and/or information about the classes you have taken in high school and the grades you earned in those classes. To best prepare for CAW, be sure to bring the following with you:

- your high school transcript (and college transcripts, if you've taken any college courses), which should be available from your high school registrar;
- an activities resume that includes your extracurricular activities, including information about which years you participated in each club, sport, or activity; and
- final proofed electronic copy of your essay, personal statement, and any required supplemental questions on a flash drive or saved wherever you keep your school work.

Remember that your college applications are not complete until you have submitted ALL required documents. That may include your official high school transcript, official test scores (ACT, SAT, GED, etc.), and letters of recommendation. Make sure to check in with your counselors.